

Letter to Parents/Guardians

12/09/2021

Dear Parents/Guardians

We wish to take this opportunity to congratulate our LC class of 2021 on their excellent results and wish them every success in their future studies and careers. As all classes are now settled back into school, we would greatly appreciate your cooperation in the following areas.

Communication: Management and staff of BCS are available to parents/guardians through a variety of communication platforms such as staff email, office telephone and student TEAM accounts during the school day. We are available from 8.30 am to 5.30 pm during the working week. As you can appreciate, **we are not available at weekends or after 5.30 in the evening**. In the case of an emergency School Management may be contacted through their respective school emails.

Books: To reduce students carrying additional weight in their bags we are asking junior students to bring a copy for every subjects daily and only bring a book if requested to by their teacher on a specific day. Senior students should continue the practice of bringing a folder and refill pad and organising their notes at home in the evening, also only bringing books when requested.

School Reception: As we are still restricting visitors to our school in line with public safety guidelines, we ask that the Reception area, (situated in the Monastery building) is the only entrance used to sign out your son/daughter during the school day or to attend for pre-arranged meetings with school staff. The main school building entrance is for the sole use of staff and students.

Sanitation: As a large community we need to ensure the safety of our members during this reopening phase, please remind your son/daughter to always sanitise and wear a mask when entering all school buildings and to adhere fully to all class sanitation procedures. Public Health also insist that year groups remain segregated, all year groups have been assigned an area and are required to remain in this area for their break and lunch times.

Base Classes: All students have now been assigned their base class and tutor for the coming academic year.

Kind Regards

Denis Ring